

Village of Bloomfield Board of Trustees Meeting of April 28, 2021

Present: Mayor Mark Falsone, Trustees: Gail Harrington, David Poole, Marco Falsone, Mike Didas. DPW Supervisor Brian Rayburn, Clerk/Treasurer Donna Wollschleger and CEO Jim Kier.

The meeting was opened at 5:30.

Clerk Wollschleger swore in the two new Trustees-Mike Didas and Marco Falsone.

ORGANIZATIONAL MEETING:

A. Conflicts of interest- No declarations were made.

B. Appointments- Falsone motioned, Harrington seconded and it was unanimously carried to make the following appointments and set the 2022 Organization meeting for April 27, 2022:

Mayor	Mark Falsone (23)
	Gail Harrington (23)
Trustees	David Poole (23)
	Marco Falsone (25)
	Mike Didas (25)
Clerk/Treasurer	Donna Wollschleger (23)
Deputy Clerk/treasurer	Carey Richards (23)
Superintendent of Public Works	Brian Rayburn
Deputy Superintendent of Public Works	Brian Steenburn
Watershed Inspector	Brian Rayburn
Zoning Board of Appeals (Board)	Terry Hall (chair) (22)
	Emery Warden (24)
	Bryan Bricco (25)
	Roslyn Duncan (23)
	Kim Gebo (24)
Planning Board (Board)	Sharol Nixon (24)
	Nikki Every (23)
	Ken Martin (25) (chair)
	Tom Kugris (26)
	Estelle Hall (22)
Planning/Zoning Secretary	Kim Rayburn (23)
Designated Employee Rep. (DER)	Donna Wollschleger
Health Board	Village Board
Chairperson	Mark Falsone
Secretary	Donna Wollschleger

Budget officer	Mark Falsone																						
Attorney	Dan Bryson																						
Engineer	Chatfield Engineers																						
Historian	East Bloomfield Historical Society through the Town of East Bloomfield																						
Registrar of Vital Statistics	Margaret Gochenaur (23)																						
Health Officer (town)	Debra Woodruff																						
Code enforcement officer (town)	Jim Kier																						
Newspaper	The Daily Messenger																						
Depository	Canandaigua National Bank Five Star Bank																						
Signatures	Mark Falsone Donna Wollschleger																						
Regular Meeting Dates	4th Wednesday of every month at the Village Office (12 Main St.)																						
Village Office	12 Main Street POB 459 Bloomfield, New York 14469																						
Office Hours	Monday thru Thursday 8:00 AM to 4:00 PM																						
Holidays (office closed)	<table border="0"> <tr> <td>Juneteenth</td> <td>Friday June 18, 2021</td> </tr> <tr> <td>Independence Day</td> <td>Monday July 5, 2021</td> </tr> <tr> <td>Labor Day</td> <td>Monday, Sept. 6, 2021</td> </tr> <tr> <td>Columbus Day</td> <td>Monday Oct. 11, 2021</td> </tr> <tr> <td>Veterans Day</td> <td>Thursday Nov.11, 2021</td> </tr> <tr> <td>Thanksgiving</td> <td>Thurs. Nov. 25, 2021</td> </tr> <tr> <td>Christmas</td> <td>Friday Dec. 24, 2021</td> </tr> <tr> <td>New Year's Day</td> <td>Friday Dec.31, 2021</td> </tr> <tr> <td>Martin L. King,</td> <td>Monday Jan. 17, 2022</td> </tr> <tr> <td>Presidents' Day</td> <td>Monday Feb 21, 2022</td> </tr> <tr> <td>Memorial Day</td> <td>Monday, May 30, 2022</td> </tr> </table>	Juneteenth	Friday June 18, 2021	Independence Day	Monday July 5, 2021	Labor Day	Monday, Sept. 6, 2021	Columbus Day	Monday Oct. 11, 2021	Veterans Day	Thursday Nov.11, 2021	Thanksgiving	Thurs. Nov. 25, 2021	Christmas	Friday Dec. 24, 2021	New Year's Day	Friday Dec.31, 2021	Martin L. King,	Monday Jan. 17, 2022	Presidents' Day	Monday Feb 21, 2022	Memorial Day	Monday, May 30, 2022
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Village Standing Committees																							
Water	Mike and David																						
Sewer	Gail and Marco																						
Sidewalk and Trees	David and Marco																						
Streets and Lights	Mike and Marco																						
Labor Relations	Mark and Gail																						
Cable TV	Mark and Mike																						
Intergovernmental Relations	Mark and David																						
Zoning and Subdivision Fee Schedule	Mark, David																						

Insurance Recreation	Gail and Donna Mike and Marco
Board of Ethics	Dan Bryson Mark Falsone Donna Wollschleger
Records Management Board	Dan Bryson Donna Wollschleger Mark Falsone Gail Harrington
Organizational Meeting for 2022	Wed. April 27

C. Fees- Falsone motioned, Harrington seconded and it was unanimously carried to approve the fee schedules.

VILLAGE OF BLOOMFIELD FEE SCHEDULE APRIL 2021

One or two family dwelling	Min. \$215	\$0.20/sq. ft.
Residential Roof		\$60.00
Residential Solar	Min. \$50	\$0.17/sq.ft.
Commercial & industrial bldg.	Min. \$215	\$0.21/sq. ft.
Commercial Roof	Min. \$60	\$0.17/sq.ft.
Multiple family dwellings	Min. \$215	\$0.21/sq. ft.
Accessory bldg (>10x12)	Min. \$55	\$0.17/sq. ft.
Accessory bldg./ structures (utility shed up to 10 X 12) (not requiring inspections or plan reviews)		\$55.00
Alterations/additions/repair	Min. \$60	\$0.17/sq. ft.
Renewal of bldg. permit after 1 yr. at: 100% of original cost, or pro-rated on a monthly basis, when deemed appropriate by the CEO, with Trustees' approval		
Site development fee (on vacant site)		\$75.00
Fire Inspection Fee	no charge for first inspection no charge to respond to tenant complaint \$30 "no show" fee \$40/visit/unit for repeat inspections	
Woodstove, fireplace, chimney, solid fuel burning devices		\$65.00
Standby Generator		\$30.00

Swimming pool permit	\$75.00
Fence permit	\$65.00
Demolition permit	\$150.00
Fill permit (good for 3 months)	\$150.00
Home occupation permit	\$180.00
Sign permit	\$1.25/sq. ft. \$50 minimum
Sandwich Board sign	\$24/year
Special bulk storage permits	
1. Up to 50,000 gallons	\$160.00
2. Each additional 100,000 gallons	\$185.00
Public Hearing Notification sign for Planning/Zoning	\$15 (refundable when returned)
Special Use permit	\$185.00
Variance -Area	\$180.00
-Use	\$340.00
-Sign	\$100.00
Site plan review	\$185.00
Zoning Law Book	\$75.00
Subdivision Regulations	\$35.00
Public hearing notification sign	\$15 (refundable)
Comprehensive Plan	\$60.00
Tax Search	\$10.00
Letter of compliance, certification or records search	\$40.00 not visiting site \$60.00 visiting site
Subdivision fees	
1. Sketch plan (1-4 lots)	\$60.00
2. More than 4 lots	\$150.00

Preliminary-final review	
1. Application fee	\$130/lot
2. Recreation fee	\$200/lot
Rezoning of a parcel	\$400
DPW work	\$85.00/regular hour
Peddlers/solicitors permits	10 days or less = \$5/day More than 10 days but < 6 months = \$75 More than 6 months but < 1 year = \$100
Limited Development Overlay Permit	\$50 without Planning Board review \$100 if Planning Board review plus cost of consultants, if needed
Returned Check Fee	\$25.00
Mileage Reimbursement (federal rate)	\$0.56/mi

All fees are collected at the time of application

The applicant will pay all engineer fees, SEQR and all other related costs incurred by the Village for application reviews.

VILLAGE OF BLOOMFIELD
WATER RULES AND REGULATIONS
FEE SCHEDULE 2021/2022

ITEM	FEE
Fee for installation of water line from existing waterline to curb box including the meter will be the actual cost of equipment and labor for such installation.	ACTUAL COST
Self installation of lines larger than 1 inch, to cover inspection, Approval and administration.	\$100.
Inspection of new and/or replacement water line. (curb box to house)	\$50.
Subdivision inspection for each line being installed.	\$50. plus cost of material.
Subdivision inspection of main lines will be the actual cost of materials, equipment and labor.	ACTUAL COST
Disconnecting water use by owner (Turning off water)	\$36.
Connecting water use by owner (Turning on water)	\$36.

Water Rates per quarter (Art.7-8)	
Within the village users	
Administration Fee/Inactive Account Fee	\$65/quarter
Cost of water	\$4.10/1000 gal.
Outside of Village users	
Administration Fee	\$130/quarter
Cost of water	\$4.10/1000 gal.
Inactive account fee	\$65/quarter
Unmetered private fire service connection	\$50. annually
Metered fire service connection	\$4.10/1000 gal.
Cross connection: back flow prevention installation, inspection, etc.	at expense of consumer
Meter fees:	
*Meter testing fee	\$100
Damaged meter fee	\$125
Malicious tampering fee	\$325
*If meter is proved to be faulty, the homeowner will not be charged	

**VILLAGE OF BLOOMFIELD
SEWER USAGE RULES AND REGULATIONS
FEE SCHEDULE 2021/2022**

ITEM	FEE
Connection to a sewer line be the actual cost of equipment and Labor for the connection.	ACTUAL COST
Permit and inspection for a new and/or replacement sewer line.	
Residential and Commercial	\$50.
Industrial	\$70.
Subdivision inspection for each line being installed	\$50.
Subdivision inspection of main lines, will be actual cost of material, Equipment and labor.	ACTUAL COST
Sewer rates per unit per month for <u>village users</u> .	\$33.50
Sewer rates per unit per month for <u>out of village</u> users.	\$41.00
Sewer base rate for temporary water shut-off/ Inactive Accounts	\$64.50/qtr.
Permit and inspection of a private sewage disposal system	\$150.

SPEDES Permit (section 10-1)	\$100.
Scavenger License (Section 8)	\$50.
Scavenger waste	\$.15/gallon

The organizational meeting was closed at 5:44 pm. - Falsone motioned and seconded by Harrington to close the organizational meeting and it was unanimously carried.

Regular monthly meeting of April 28, 2021

Minutes: The minutes of the March 31, 2021 meeting were approved as amended.

Privilege of the floor: CEO Jim Kier

1. Kier reviewed his monthly report in depth with the new Trustees.
2. Discussions were held on the State St. residence they need to go back to court or we start the unsafe structure process discussion.

Mayor's report:

1. The Mayor along with the School Superintendent, Town Supervisors from Bristol, West Bloomfield and East Bloomfield had a virtual meeting to discuss the Memorial Day Parade. Per Ontario County the Town of East Bloomfield has the lowest rate of vaccinations in the County. Based on public safety concerns it was unanimously decided to hold the celebration virtual again this year.
2. The only way the Village will receive revenue from the new Marijuana Law is if the Village allows sales in the Village. Marijuana is still illegal at the CDC Federal Level.
3. The Mayor shared with the Board a letter he received from the Village Attorney Dan Bryson. It was a letter sent from the Elms comparing comps in regards to their assessment.
4. The Village reached out to Keyser Computer Services for a review of our computers and backup services. We will be working with them going forward. PC Wireless has sold. Keyser Computer Services came recommended by several other local municipalities that use them. The DPW needs both a new computer and laptop. Both more than 8 years old. The decisions to replace both were approved.
5. A discussion was held for getting some kind of tablet etc. for board members to use in house. This would save printing material. They would be available for any board meeting-Trustee, Planning or Zoning Board.
6. St. Bridget's Church is looking to sell the Rectory. The property is currently all one piece. They would have to split it off into a conforming lot. It was also shown on the County map that piece of the parking lot is shown as white on the map same as all Village Streets and that it may not be owned by the Church. However, the Village has never maintained, nor does it want the parking lot. The recommendation of the Village Attorney Dan Bryson is to let the Church have it. The County can't find anything showing the Village ever owned it.

Clerk/Treasurer report: by Donna Wollschleger

1. Abstract #11 (vouchers 391-423, TA 15) was audited and approved in the following amounts: general fund \$7,849.91; water fund \$21,642.30; sewer fund \$4,342.04; and TA \$99.00. The clerk and DPW supervisor declared that all services have been rendered and all goods have been received. **Poole motioned, Harrington seconded and it was unanimously carried to pay the bills as presented.**
2. The Financial Reports from March were submitted for review and discussion.
3. We received our final payment for Sales Tax for our fiscal year. With the concerns of COVID-19 and us getting less sales tax Wollschleger was happy to report that we received \$312 over budget. She will be looking at replenishing the reserves used this year as many cuts were made throughout the year in anticipation of a 20-25% decrease in revenue.
4. All the shredding has been completed for the documents that were approved at the March meeting.
5. Wollschleger asked the Board for pre-authorization to pay for the concrete that was approved up to \$6,000 for Veterans Park in advance of a meeting. She was told by the Town of East Bloomfield that the concrete might be COD. The Board gave pre-authorization to pay for the concrete in advance of a meeting.

CEO report: See privilege of the floor.

Public works report: by Brian Rayburn

Water:

1. The water valve installation at the high school should be completed this month.
2. The annual water quality report will be completed this month.

Sewer and WWTP:

1. We had an inspection by the DEC this past month and everything was fine with no violations.
2. The UV is up and running for the summer.

Streets and Equipment:

1. All of the summer road work (Michigan and Main St.) has been put on the schedule.
2. Drainage work for the year is being completed.
3. Street sweeping will start this coming week.
4. Oil and stone treatments are scheduled for the third week in May.
5. Street striping will be completed around the end of May.

Village Engineer: none

Standing committees: no reports

Special Committees: Joint Recreation Committee-

1. Didas reported that the committee reviewed the current plan and decided to send out a short survey for the committee to see what people want. This was done the last time the plan was updated as well. Wollschleger stated we will put survey on our website once we receive it.

Unfinished Business: none

New business: none

Adjournment: The May meeting will be the fourth Wednesday, May 26, 2021. Mayor Falsone motioned, Trustee Falsone seconded and it was unanimously carried to adjourn the meeting at 6:56 p.m.

Respectfully submitted,

Donna Wollschleger,
Clerk/Treasurer