

Village of Bloomfield Board of Trustees Meeting of December 30, 2020

Present: Mayor Mark Falsone, Trustees: Dave Conklin, Gail Harrington, David Poole.
Clerk/Treasurer: Donna Wollschleger DPW Supervisor: Brian Rayburn Absent: Don Bowe

Regular monthly meeting of December 30, 2020 opened at 5:30 with the pledge to the flag.

Privilege of the floor: None

Minutes: The minutes of the November meeting were approved as submitted.

Mayor's report:

1. The Mayor reported that the vaccine for COVID-19 should be available for essential workers by the end of January.
2. There are sites in Ontario County that are offering free asymptomatic testing for COVID-19.
3. The office received a makeover thanks to the landlord for installing new carpet and Donna for painting a focal wall. The DPW helped to move furniture.
4. The Mayor reported that the Assessor Don Collins came to speak to him about the "Elms". Their assessment might be going down for 1 year based on data received. Mr. Collins has asked for more info from the Elms before he makes his decision final. Mr. Collins also stated he is doing a Reevaluation on the Village and Town at this time and that property values are going up in our area.

Clerk/Treasurer report:

1. Abstract #7 (AFG vouchers 236-288, TA 10-11) was audited and approved in the following amounts: general fund \$32,889.47; water fund \$13,652.72; sewer fund \$15,816.58 and TA \$499.00. The clerk and the DPW supervisor declared that all services have been rendered and all goods have been received. Harrington motioned, Poole seconded and it was unanimously carried to pay the bills as presented.
2. The Treasurer report was submitted for review and discussion.
3. We purchased a Solid State Backup Drive from PC Wireless to back up the office desktop and laptop. We will make arrangements to have the same done at the DPW.

CEO report:

1. The monthly report was submitted for October and November.

Public works report:

Water:

1. The NYS DOH conducted the annual inspection of our water system, production sites, and lab. We passed with no issues. They did recommend upgrading to a newer type of chemical feed pump for chlorine and fluoride injection. Brian said they will upgrade them as they need to be replaced.

2. There was one water main break on State Street.

Sewer and WWTP:

1. Brian had an energy efficiency audit done by Lime Company who is a partner with RG&E for energy conservation programs. They surveyed 100% of the lighting at the DPW office, DPW shop, and the WWTP. The total project cost to switch all of the lighting over to LED is \$10,405.00 of which the Village cost after the incentives is \$520.29. The approximate savings after one year is up to \$5,000 and five years \$28,455. Brian spoke to the Mayor about it and was told to sign the contract. It had to be signed by 12/29/20.
2. DPW started completing some heavy maintenance at the WWTP for the year.

Streets and Equipment:

1. Plowing is ongoing. Then new truck is working out well.
2. Brian stated that our new employee, Corey, is doing a great job. He has learned chemical addition for the water plants and has learned daily operations at the WWTP. He will start on the rotation schedule for weekends after the first of the year.

Village Engineer: None

Village Attorney: None

Standing committees: None

Audit Committee:

Special Committees: None

Unfinished Business: None

New business: Election Resolutions:

RESOLUTION 2021-003
ABOLISH REGISTRATION DAY FOR THE MARCH 16, 2021
ELECTION AND USE COUNTY LIST

WHEREAS, The Village is required to abolish registration day for the March 2021 election per Election Law 15-118(3).

WHEREAS, The Village needs to establish where the list of voters will come from if registration day is abolished.

RESOLVED, that the Village of Bloomfield will not hold a Village Registration Day for the Tuesday March 16, 2021 Village Election.

RESOLVED, that the Village of Bloomfield will use the list of registered voters from the Ontario County Board of Elections.

BE IT FURTHER RESOLVED, The Village Clerk will get the list of registered voters from Ontario County.

Motion made by Conklin, seconded by Falsone to adopt Resolution 2021-003 to abolish registration day and use the County list. Discussion was held. Motion Adopted: Ayes 4 (Harrington, Conklin, Poole, Falsone) Nays 0

**RESOLUTION 2021-004
ESTABLISH THE POLLING PLACE FOR THE MARCH 16, 2021
ELECTION**

WHEREAS, the Village of Bloomfield needs to establish the date for the 2021 Village Election.

WHEREAS, the Village of Bloomfield needs to establish the polling place for the 2021 Village Election.

WHEREAS, the Village of Bloomfield needs to establish the times for the 2021 Village Election.

RESOLVED, that the Village Board of Trustees establishes March 16, as the date for the 2021 Village election.

BE IT FURTHER RESOLVED, that the Village Board of Trustees establishes the polling place for the Tuesday March 16, 2021 election to be the Village office, 12 Main St. Bloomfield, NY 14469.

BE IT FURTHER RESOLVED, that the Election polls will be open 12pm-9pm.

Motion made by Poole, seconded by Harrington to adopt Resolution 2021-004 to establish the election will be held March 16, 2021 at 12 Main St in the Village and the times will be 12pm-9pm. Discussion was held. Motion Adopted: Ayes 4 (Harrington, Conklin, Poole, Falsone) Nays 0

**RESOLUTION 2021-005
TO ADOPT THE RETENTION AND DISPOSITION SCHEDULE FOR NEW
YORK LOCAL GOVERNMENT RECORDS (LGS-1)**

RESOLVED, By the Village of Bloomfield, that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Motion made by Harrington, seconded by Poole to adopt Resolution 2021-005 to adopt the new retention and disposition schedule (LGS-1). Discussion was held. Motion Adopted: Ayes 4 (Harrington, Conklin, Poole, Falsone) Nays 0

Adjournment: The January meeting will be the forth Wednesday, January 27, 2021.

Mayor Falsone motioned, Conklin seconded and it was unanimously carried to adjourn the meeting at 6:08 p.m.

Respectfully submitted,

Donna Wollschleger,
Clerk/Treasurer