

## **Village of Bloomfield Board of Trustees Meeting of February 27, 2019**

Present: Mayor Mark Falsone, Trustees: Gail Harrington, Don Bowe, David Poole and Dave Conklin.

The meeting was opened at 5:30 with the pledge to the flag.

Mayor Falsone motioned and Trustee Conklin seconded and it was unanimously carried to go into executive session for a personnel issue at 5:30 pm.

Mayor Falsone motioned and Trustee Conklin seconded and it was unanimously carried to come out of executive session at 5:45 pm.

DPW Supervisor Brian Rayburn and Clerk/Treasurer Donna Wollschleger entered the meeting.

**Minutes:** The minutes of the January 23, 2019 meeting were approved as submitted.

**Privilege of the floor:** None

### **Mayor's report:**

1. The Mayor reviewed with the Board that he received a call from Senator Funke thanking him for sending the letter on the AIM funding that the Governor is trying to eliminate from the Villages.
2. The Mayor reminded the Board of the upcoming Village Election on March 19 and the election would be held in the Board room at 12 Main St. from 12:00-9:00pm.
3. The Mayor informed the board that Donna found several water and sewer accounts that are in an inactive state have not been paying the admin fees per our policy. Brian explained that they are still hooked to our services. It was agreed that these fees will start up on the next billing which will be April 2019. The water admin fee is \$65 and the sewer fee is \$64.50.
4. The Mayor, after meeting with our attorney is sending Bloomfield TH2017, LLC a letter that they (The Elms) must pay the outstanding invoice and sign an age covenant before any future work can be approved. Also, there is a stop work order on the 2<sup>nd</sup> building at this time by the Code Enforcement Officer for unsafe structure.

### **Clerk/Treasurer report:**

1. Abstract #09 (vouchers 755-787, TA 139-142) was audited and approved in the following amounts: general fund \$6,043.00; water fund \$3,783.24; sewer fund \$138,776.27; and TA \$500.90. The clerk and DPW supervisor declared that all services have been rendered and all goods have been received. Trustee Harrington motioned, Trustee Bowe seconded and it was unanimously carried to pay the bills as presented.
2. The Financial Reports from January were submitted for review.
3. Donna explained that there was an issue from the past on employee reporting to the New York State Retirement System (ERS). She reviewed all reports and withholdings that were reported to ERS on all employees going back to 2016 to catch any possible errors. She found 2 months that were incorrectly reported to ERS. She has since sent an adjustment report for the missed reporting along with funds currently owed from withholdings. We understand that we will have to pay the additional Village percent on all wages that were not reported at the time they were earned and possibly interest.

**CEO report:** Monthly report

**Public works report:**

**Water:**

1. There was one water main break in February on State Street. It was on a section of original water main that Brian will be looking to remove from service in the next couple of years should money allow.
2. The Dolco water main connection as well as the new service line for the Big M, and a new shut off for the plaza has been completed. Clean up will take place when the weather breaks.

**Sewer and WWTP:**

1. Most of their time this month was spent in the WWTP. Several months have been spent working on diagnosing a problem with one of the final processes. They have discovered the problem and should have it corrected now.
2. Nothing new to report on the sewer plant disinfection project.

**Streets and Equipment:**

1. Snow plowing is ongoing and hopefully ends soon.
2. We survived the wind storm with little to no tree damage.

**Village Engineer:** no reports.

**Standing committees:** no reports

**Special Committees:** no reports

**Unfinished Business:**

1. All Independent nominating petitions have been turned in for the March election.

**New business:**

1. The Mayor handed out the proposed budget for the Trustee's to review before the March meeting.
2. We will hold a public hearing on the budget at the March 27, 2019 meeting.
3. Brian will be in Albany in March lobbying for Chips money.
4. Trustee Bowe brought up Veterans Park in the Town of East Bloomfield is under construction and that the softball and baseball teams need to find a place to play. Unfortunately the Village has no space and can't help the situation. The Board told him they might want to check with the school to see if they can help.

**Adjournment:** The March meeting will be the fourth Wednesday, March 27, 2019. Mayor Falsone motioned, Trustee Conklin seconded and it was unanimously carried to adjourn the meeting at 6:35 p.m.

Respectfully submitted,

Donna Wollschleger, Clerk/Treasurer