

## **Regular monthly meeting of July 27, 2022**

**Present:** Mayor Mark Falsone, Trustees: Gail Harrington, Mike Didas, Marco Falsone. Absent: David Poole. Others present: DPW Supervisor: Brian Rayburn Clerk/Treasurer: Donna Wollschleger

The meeting was opened at 5:31 with the pledge to the flag.

5:32 PM: Executive Session -Mayor Falsone made a motion, seconded by Trustee Falsone to go into Executive Session to discuss the employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All in favor.

5:56 PM: Mayor Falsone made a motion, seconded by Trustee Falsone to come out of executive session. All in favor.

**Minutes:** The minutes of the June 22, 2022 meeting were approved as amended.  
The minutes of the June 30, 2022 meeting were approved as amended.

**Privilege of the floor:** None

### **Mayor's report:**

1. The Mayor updated the Board on the deed restriction for the potential new property. He also shared that he had a meeting with Judy Stewart from the Historical Society, and she was able to do some genealogy research and found some descendants of the Fuller family. The Mayor sent the information to our attorney.
2. The car show and parade are this weekend 7/30/22.
3. We received a parade permit for the Ontario County Historical Bike Ride 10/15/22.

### **Clerk/Treasurer report:**

1. Abstract #2 (vouchers 24-66, TA 19) was audited and approved in the following amounts: general fund \$16,968.71; water fund \$8,303.12; sewer fund \$25,881.72; and TA \$99.00. The clerk and DPW supervisor declared that all services have been rendered and all goods have been received. Trustee Harrington motioned, Trustee Falsone seconded, and it was unanimously carried to pay the bills as presented.
2. The AUD is complete and will be filed tomorrow.
3. Reserve balances and fund balances were reviewed.
4. We have received all our ARPA funds.
5. We have received 93% of our Village taxes.
6. Six homes have sold in the Village in July.
7. We received notification on our 2<sup>nd</sup> Qtr. Sales tax. It is increased from last year.
8. Wollschleger talked to the Board about putting some Village cash into NYCLASS. (NYCLASS) New York Cooperative Liquid Assets Securities System is a short term, highly liquid investment

fund designed specifically for the public sector. It provides the opportunity to invest funds on a cooperative basis in short-term investments that are carefully selected to maximize safety and liquidity while generating a competitive yield. Participation is available to any municipal corporation or special purpose district empowered under New York State Statute including counties not within the City of New York, cities, towns, villages, school districts, fire districts, and boards of cooperative educational services. The return rate on interest is much higher than the bank. The board is not ready to commit at this point. They want more information. They want to be sure the funds are secure and want to know the downside of putting money in there. Wollschleger explained that there are no fees, and that the money is totally liquid. Money can be moved the same day back into CNB if needed. Within Ontario County, several municipalities, schools and the County have funds in NYCLASS.

9. Per the 2022/23 budget \$75,000 was budgeted out of the Equipment Reserve to help pay for the cost of a new van and pickup truck. **A motion was made by Mayor Falsone, seconded by Trustee Harrington to put a legal notice in the paper for the permissive referendum to move the money from the reserve into the General fund.**

**CEO report:** June report was submitted for review. Trustee Didas mentioned that Kim Rayburn was closing out old permits.

**Public works report:**

**Water:**

1. The last water tap and service was completed for the Catholic Church this month.
2. A new tap and service was completed for the town this month for a new home on Rabbit Run.
3. The USGS sampling survey of the Oakmount Ave. well and spring field was completed this month.
4. Rayburn is in the process of assisting the town with a water billing issue that they are having. This is amounting to quite a few hours of time.
5. The DPW has completed and obtained approval for a large water tap and water feed for the town at the Gary Pooler subdivision. This work will be completed in the next few months.
6. The annual pressure reducing valve maintenance will be scheduled this month.

**Sewer and WWTP:**

1. The sewer lateral connection for the Catholic Church has been completed.
2. The dry weather flow testing for the I&I project was completed this month. The engineer is putting a report together now.
3. Rayburn expects to have the Village's annual inspection of the WWTP by the DEC this month. He feels we should be in great shape.

4. The roof on the DPW Office building has been repaired.

**Streets and Equipment:**

1. We had a couple of weeks' worth of storm cleanup to take care of this month due to the two extreme wind events.
2. We are waiting for a large post to come in to mount the last remaining radar speed sign.
3. Blacktopping and crosswalk striping will take place in the next few weeks. There is a large delay with the street striping crew as the foreman of the crew was struck by a car and is recovering.
4. The new skid steer broom and snowplow that were budgeted have been ordered.
5. We are on the books for some concrete delivery for sidewalk and gutter repairs. The concrete is several weeks out.
6. The Mayor asked Rayburn about the condition of the East Main Street pavement. Rayburn stated it should be milled and repaved. Rayburn will get estimate to possibly have this done next year.
7. Rayburn also mentioned that he is getting quotes from a company that will come to the Village and do small areas of sidewalk repair. Rayburn is looking at putting together a small project for next year.
8. The Mayor told Rayburn that Corey needs to have his CDL before snow plowing season starts this year. Brian will investigate schools for him.
9. The Mayor asked if water and sewer schooling was back on since Covid-19. Rayburn said yes. The Mayor told him that Corey needs to get his sewer license as that was part of his conditions of employment (Corey's title is Wastewater Treatment Plant Operator Trainee). It was agreed upon that he would work on getting his sewer license after he gets his CDL license.
10. Brush grinding did not happen last month, but they should be here next week.
11. Brian Bricco of 60 East Main Street has asked for an estimate to have his property hooked up to the public sewer line. Rayburn stated this would be very costly, but he will have an estimate done. This would be at the expense of the homeowner if he decides to connect.

**Personnel:** Brian Steenburn has left us. As a result of this, Chris Treadway has been moved into the sewer plant full time, and he is doing great. Also, because of this we are down one employee. The Mayor advised the board that Ontario County Human Resources and the paper have been notified and have posted the position for a laborer to replace him.

**Village Engineer:** none

**Standing committees:** none

**Special Committees:** none

**Unfinished Business:**

**Standing committees:**

**Audit committee:** The Mayor assigned Trustee Harrington and Didas to do the Audit this year for the Clerk/Treasurer.

**Unfinished Business:** none

**New business:**

1. The Mayor appointed Christel Daggett as the Secretary of the Planning and Zoning Boards effective 7/27/2022.
2. The Mayor appointed Christopher Treadway into the Sewer Plant effective 8/1/2022.

**Adjournment:** The August meeting will be the fourth Wednesday, August 24, 2022. Mayor Falsone motioned, Trustee Didas seconded, and it was unanimously carried to adjourn the meeting at 7:10 p.m.

Respectfully submitted,

Donna Wollschleger,  
Clerk/Treasurer