

Regular monthly meeting of November 30, 2022

Present: Mayor Mark Falsone, Trustees: Gail Harrington, Marco Falsone, Mike Didas. Absent: David Poole. Others present: Clerk/Treasurer: Donna Wollschleger DPW Supervisor: Brian Rayburn

The meeting was opened at 5:32 with the pledge to the flag.

Minutes: The minutes of the October 26, 2022 meeting were approved as amended.

Privilege of the floor: none

Mayor's report:

1. The Mayor told the board that the notice was put in the paper for the upcoming election.
2. We have been notified of DOT work on routes 5&20 and the traffic will be routed through the Village.
3. We were approved for the EPG Grant. We will receive \$30,000 and our matching contribution will be a minimum of \$6,000.
4. Update on St. Peter's Church. Deed restriction documents have been sent to family heirs to sign off on. Some hardcopies have been sent to Switzerland. At least 2 family members have signed off.
5. The tree lighting in the Village will be this Sunday, December 4th. The Lion's Club has put more lights on the trees this year and they are going around the tree vs. up and down. The Village gave a onetime donation of \$1200 for the Lion's Club to buy new and additional lights. Thank you to Extreme Tree for donating your time to put up the lights.
6. We have received a couple compliments on the new banners that were hung for the holidays.
7. The East Bloomfield Cemetery sold their building (Old Town Hall) to the Historical Society for a small fee. The Historical Society is planning on bringing the building back to its original use for display as the Original Town Hall.
8. The East Bloomfield Cemetery Association asked for waiver of fees for an area variance of \$180 and a building permit fee of \$144 for construction of a small pole barn. They are Not for Profit. Mayor Falsone made a motion to approve, seconded by Harrington to approve the waiver of the variance and permit fees. All in favor.
9. Kim Rayburn has completed her training and is now certified as a Code Enforcement Officer.
10. The Water Improvement Project is out for bid. The bid opening will be December 15, 2022 at 10:00am.

Clerk/Treasurer report:

1. Donna discussed with the board the need for additional funds in this year's budget due to the cost of removing trees, attorney fees, and sidewalk repairs. We have/will receive more sales tax revenue than budgeted. Donna is asking the board to increase the budget for these items.

A motion was made Trustee Harrington, seconded by Trustee Falsone to increase the General Fund (A) budget by \$50,000 for revenue received from sales tax A1120 and increase the following codes: A1420.4- \$10,000, A8560.4- \$31,000 and A5410.4- \$9,000. All in favor.

- Trustee Harrington made a motion, seconded by Trustee Falsone to approve the following budget transfers. All in favor.

TO:		FROM:		
A1420.4	ATTORNEY	A1990.4	CONTINGENT	\$ 5,000.00
A7550.4	CELEBRATIONS	A1990.4	CONTINGENT	\$ 1,200.00
F8310.4	ADMIN CONTRACTUAL	F1990.4	CONTINGENT	\$ 3,991.00
F8310.4	ADMIN CONTRACTUAL	F9010.8	RETIREMENT	\$ 5,359.00
G8130.4	WWTP	G9010.8	RETIREMENT	\$ 5,360.00
				\$ 20,910.00

- Abstract #6 (vouchers 140-175, TA 23) was audited and approved in the following amounts: general fund \$106,097.90; water fund \$37,065.61; sewer fund \$8,954.53; and TA \$99.00. The clerk and DPW supervisor declared that all services have been rendered and all goods have been received. Trustee Didas motioned, seconded by Trustee Falsone, and it was unanimously carried to pay the bills as presented.
- The treasurer reports for October were submitted for review and discussion.
- Tax collection update: The following 6 properties were submitted to Ontario County for rollover onto the Town and County taxes for January 2023. Total taxes \$6,887.79 total penalties \$619.88 total to collect: \$7,507.67.
 67.19-1-24.000 Bill #65 Shawn Townsend \$1611.83 Penalty \$145.06 total due: \$1756.89
 67.19-1-67.000 Bill #101 Patrick Schultz \$2,048.47 Penalty \$184.36 total due: \$2,232.83.
 67.19-2-2.110 Bill #113 Jon Bagley \$1738.60 Penalty \$156.47 total due: \$1895.07.
 67.19-2-20.000 Bill #125 Christine Saxby \$218.94 Penalty \$19.70 total due: \$238.64.
 67.19-2-42.000 Bill #140 Nancy Baker \$319.80 Penalty \$28.78 total due: \$348.58
 68.13-1-75.000 Bill #333 Jay La due LLC \$950.15 Penalty \$85.51 total due: \$1035.66
- We have one water meter that needs to be replaced at 37 South Ave. Brian is working with the homeowner to get that replaced. Soon as the area is cleaned out so they can get to it.
- Donna asked permission to put another \$134,000 into NYCLASS. This is the funds we have received for ARPA. It is currently sitting in its own account in the CNB not collecting any interest.
- The question was asked “how is the amount of sales tax determined”? Sales tax is a calculation of both population and assessment values. Another reason why our sales tax has gone up could be that our assessments have gone up.

CEO report:

- October report was submitted for review.

2. Lucas house on 5&20-unsafe structure was discussed. The Board would like to talk to Kim about the next steps pertaining to this property.
3. Dan Fisher's house on 5&20 was discussed. It needs to be cleaned up outside.
4. CEO Kim Rayburn will be asked to come to the December meeting.

Public hearing was opened at 6:00

Public hearing on Local Law #2 of 2022: the public hearing was opened regarding the 2022/2023 tax cap limit at 6:00pm and the Mayor read the notice. No one was present from the public and no written or phone comments were received. There was discussion among the Trustees and the Mayor that it is in the Village's best interest to approve to exceed the 2% tax cap limit if needed. This does not mean that the Village will exceed the tax cap but gives the authority to if needed in the upcoming budget. The budget would still have to be approved by the Village Board.

Public works report:

Water:

1. The water project is currently out to bid. The bid opening is scheduled for December 15th, at 11:00am.
2. We have finally received enough materials to complete the remaining 3 water taps for the town for this year. They should be completed in the next 2 weeks. It is becoming increasingly difficult to complete work as materials are in short supply and suppliers are limiting what they sell. We are needing to supplement out of our own inventory to complete the jobs without sacrificing our inventory needed for emergencies.
3. There will be a DOH inspection on the water system, pumpstations and lab next week. Rayburn doesn't expect any issues.

Sewer and WWTP:

1. I have met with Jon from MRB to discuss the next steps in our I&I project. He is putting some ideas together for a plan to move forward with narrowing down the problem areas. We have identified some key problem sections.
2. Winter maintenance at the WWTP will begin later this month.
3. We had an inspection from the DEC for our chemical storage tanks. One- 200-gallon chlorine tank is due for replacement. We are currently looking at feasible options. We are still in compliance and the permit has been renewed.
4. The Village of Lima is currently having severe issues with their WWTP. We were consulted by Jon with MRB as to how we maintain part of our plant processes and how we initially get bacteria to populate and grow to make the process work.

Streets and Equipment:

1. We have plowed a couple of times now. The normal growing pains associated with each new season have been worked through.

2. The tree work for the year has been completed with just a couple small clean up spots remaining. The amount of work this year was extensive due to the amount of very large trees that needed to come down due to safety reasons. Several large trees have died, and several ash trees that had to come down were due to the Emerald Ash Borer disease.
3. Holiday wreaths and banners are all up.

Personnel:

1. Brian hired Devante (Tay) Morrison, who started on November 14th. Brian states he comes with a good background of experience. He is experienced with snow plowing and other aspects of the job including equipment operation and is fully OSHA certified. Discussions were held. Trustee Harrington asked what water and sewer licenses does he have? Brian stated he does not hold any water or sewer licenses. She stated the licenses were a requirement of the board. Trustee Harrington then said a timeline needs to be established for him including a deadline for him to have his licenses. Brian stated he can't get a license until he has 2 years' experience for water and 5 years' experience for sewer. Trustee Harrington stated it was not our intent to hire another laborer. This hire was supposed to have a license. The Mayor stated we only had one application with a license and that candidate did not return Brian's call for an interview.
2. Trustee Harrington asked if Employee evaluations have been completed. The Mayor stated he has them and will give to Donna to be put in personnel files.

Miscellaneous:

1. Brian discussed permission to return the DPW departments safety/first aid cabinet to the same level of stocking that has been received for the last 20 plus years. The level of stocking was reduced earlier in the year. Discussions were held. Donna asked what he was looking for in the cabinet. Brian want's the medicine (cold medicine, allergy, cough drops, sugar pills, Tylenol, antacids, etc.) back in there. Donna stated that she completed a list of safety/first aid items per OSHA standards after talking with the Mayor and removed the medicine that was being put in the first aid cabinet and that Cintas charges an outrageous price for these things. Brian defends the position that they need that stuff. Trustee Harrington stated, "no job provides medicine to its employees". It was agreed that maybe we could fill it ourselves. Brian will get with Donna and the Mayor a list of things he wants, and we will discuss at next meeting.

Public Hearing for the Tax Cap override was closed at 6:25

Village Engineer: Still working on Water and Sewer projects. See DPW report for updates.

Standing committees: none

Special Committees: none

Unfinished Business: none

Unfinished Business:

1. The Mayor said he will resend out the project list and asked everyone to look at it and prioritize it and we will discuss at the next meeting. We need to start looking at the budget for next year.

New business:

Mayor Falsone made a motion, seconded by Trustee Harrington to adopt Local Law #2-2022 to override the tax cap for the year commencing June 1, 2023. A roll call vote was necessary to pass Local Law #2-2022, to exceed the fiscal year commencing June 1, 2023 tax cap. Roll call vote: Trustees: Falsone-Yes, Didas-Yes, Harrington-yes, Mayor Falsone-Yes

Adjournment: The December meeting will be Wednesday, December 28, 2022. Mayor Falsone motioned, Trustee Falsone seconded, and it was unanimously carried to adjourn the meeting at 6:35 p.m.

Respectfully submitted,

Donna Wollschleger,
Clerk/Treasurer