

Village of Bloomfield Board of Trustees Meeting of October 28, 2015

Present were Mayor Mark Falsone and Trustees Dan Morley and Scott Kimball, and DPW Supervisor Brian Rayburn. Guests Ron and Laurie Newell, Laura Andolino, Judy Stewart, and Dennis and Lee Shafer were also present.

Excused was Trustee Dave Conklin.

The meeting was opened at 5:30 with the pledge to the flag.

5:30 Privilege of the floor: Judy Stewart addressed the board concerning placement of a historic marker on Park Place in memory of Ginny Schroeder. The Historical Society will purchase a historic marker for the old town hall building located in front of the cemetery on Park Place. Ginny Schroeder was singularly instrumental in establishing the historic district for the village. The Cemetery Association has given permission for placement of the marker and Ms. Stewart respectfully requests that the village DPW install the marker in the grassy area to the left of the front door of the building. The board and public works supervisor unanimously agreed to the request.

5:45 Privilege of the Floor: Ron and Laurie Newell, 4 Bennett Ave., addressed the board concerning front yard parking and property maintenance enforcement within the village. Ron referred to sections of the June village newsletter which discussed the need for property maintenance and a village-wide inspection in September. Ron and Laurie did a quick drive around the village and commend the village generally for good property maintenance. Unfortunately Bennett Ave. does not have good property maintenance and the problem has been long-term. The Newells respectfully request that the village board follow through with enforcement of the building codes for property maintenance and the local law prohibiting overnight front-yard parking.

The mayor apologized that although the CEO was asked several months in advance to plan on a fall inspection, it was not done. The village board assured the Newells that they would follow through on property maintenance enforcement, especially for chronic violations.

Lee Shafer asked the board why they were being singled out for front-yard parking violations when the property across the street was guilty also. Mayor Falsone assured him that a village-wide inspection would occur and all violators would be required to come into compliance. The only reason that the Shafer property was being discussed at this time is because of resident complaints.

Minutes: the minutes of the September meeting were accepted as submitted.

Mayor's report:

1. RFPs will be sent out for a financial audit to be conducted in either February or March of 2016.

2. Sales tax revenue is up 1.49% from the third quarter of last year.
3. The employee manual has been reviewed and in light of the future changes to staff in the village office, Trustee Morley motioned, Trustee Kimball seconded and it was unanimously carried to amend the pay schedule such that the village clerk/treasurer and deputy clerk/treasurer, as part-time employees, will be paid bi-weekly instead of quarterly.

Clerk's report:

1. Board reviewed monthly financial statements for September.
2. Abstract #5 (vouchers 116-157, HA5-6, HG40) was audited and approved in the following amounts: general fund \$201,895.28, water fund \$40,632.03, sewer fund \$6568.70, sewer capital fund \$7007.10, trust and agency \$6805.24, and beautification fund \$87.55. The clerk and DPW supervisor declared that all services have been rendered and all goods have been received. Trustee Kimball motioned, Trustee Morley seconded and it was unanimously carried to pay the bills as presented, and further to grant prior approval to pay the two deputies for patrol on Halloween.
3. Trustee Morley motioned, Trustee Kimball seconded and it was unanimously carried to make the following transfers: in the general fund \$1990 from A1990.4, from A1010.2 in the amount of \$700 and from A8010.4 in the amount of \$812 to A5010.4 in the amount of \$2602 for the Park Place engineering and to A8510.4 in the amount of \$900 for wreaths; to the water fund \$5000 from F8320.44 and \$5415 from F8340.2 to F1920.4 in the amount of \$441 and to F8340.4 in the amount of \$9974.
4. The note for the Park Place project will be offered for sale on Nov. 10 and close on Nov. 24.

CEO report: the board received the monthly report for Sept./Oct. There were no other concerns beyond those expressed during privilege of the floor concerning property maintenance. A formal letter will be sent to the town regarding the trustees concerns.

Public works report:

1. The village tank has been drained and repair work has commenced. The mixer has been ordered and will be installed soon.
2. Some equipment has arrived for the next phase of the WWTP project. Work is expected to begin in November.
3. Some troublesome sewer main sections will be cleaned this month to eliminate problems over the winter months.
4. Some curb replacements and paving have been completed.
5. Park Place is complete for the most part. A punch list for the contractor to complete will be created to close out the project.
6. November's planned work includes: taking banners down, cleaning up parks and leaves, and getting plow equipment ready. We will also be trying to install electrical service to the new storage barn.
7. After spending many hours on a grant application for funding to repave Main St., the DPW was notified that our project does not qualify for funding.
8. Attended the NYCOM conference and gained useful information. The tax cap was much discussed and many municipalities are now behind in infrastructure improvements and many

are no longer able to stay within the tax cap. After attending round table discussions with other municipalities, a thank you is offered to the board of trustees for their support of the Bloomfield Village DPW.

9. Received a letter from DOH concerning a water testing violation from August. A sample was sent in a day or two late for testing but the results were not in violation. The DPW is currently working with DOH concerning any response to the lateness of the sample.

10. Learned from the State Comptroller's Office that if equipment is declared surplus, it does not have to go out for bid to sell it. Any or no offer can be accepted.

Standing committees: no reports

Special Committees: no reports

New Business:

1. The trustees received a draft public works policy for review at the November meeting. The policy is intended to clarify how public works assignments are prioritized and the chain of command.

2. The trustees received a draft zoning local law update. A public hearing will be scheduled for the November meeting.

Adjournment: The November meeting will be changed to the fourth Tuesday, Nov. 24. Trustee Morley motioned, Trustee Kimball seconded and it was unanimously carried to adjourn the meeting at 6:40 p.m.

Respectfully submitted,

Kathleen Conradt, Clerk/treasurer